

Remember Membership is from 1st July to 30th June. Membership is \$20 per person.

1. Ask your tutor what class you should enrol in next as they are the best people to give you advice.
2. When you are sure which class you are going to do check in the hall and see if there is a vacancy.
3. If there is a blank space please write your first and last name and phone number **clearly** so it can be read by the roster officers. It can make our job very difficult when we can't read the names and please don't presume we know your first name.

There should be payment slips in the hall. If there are none there please ask a tutor for one or download and print from the web site. Also fill one out for yourself so that you will know when your class will be on.

Receipts are not usually sent but if you require one, send a stamped self addressed envelope with your payment.

4. When you have done this send it with your cheque for \$25 for each 5 week course and post it to the treasurer at the post office address on this form.
5. If unable to do the course you have enrolled/paid for please advise by email to islingtonpals@gmail.com. If no email, phone the Roster Team on 49616576 prior to the course to enable someone else to take your place.

Don't forget to keep a lookout on the web site and in the hall for up and coming courses. www.computerpals.org.au

For any Course or Membership enquiries/changes (eg email address) send email to:
islingtonpals@gmail.com

PAYMENT DUE WITHIN 2 WEEKS WHEN YOU PUT YOUR NAME DOWN FOR A COURSE

KEEP THIS COPY FOR YOURSELF ON THE FRIDGE AND MAKE A NOTE ON THE CALENDAR SO YOU KNOW WHEN TO COME TO CLASS

IF YOU CAN'T ATTEND A DAY DURING YOUR COURSE PLEASE JUST TELL THE TUTOR THE FOLLOWING WEEK AS WE HAVE NO WAY TO LET TUTORS KNOW. PLEASE DON'T RING THE SCHOOL.

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Keep this top payment slip for your own records of the date & time of the course/courses

First Name	Last Name	Course	Cost	Date	Time	Session

Make your cheque out to *Computerpals* and send to:

**P.O. Box 73
BROADMEADOW NSW 2292**

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Please cut off and print your full name and course in and send this form with your cheque.

First Name	Last Name	Course	Cost	Date	Time	Session